



**Permit to Construct Access Driveway Facilities on Highway Right of Way**

To: \_\_\_\_\_ Count Road # \_\_\_\_\_ Permit No: \_\_\_\_\_  
\_\_\_\_\_  
Commissioner: \_\_\_\_\_ Pct# \_\_\_\_\_

Schleicher County hereinafter called the County, hereby authorizes \_\_\_\_\_  
hereinafter called the Grantee, to (re)construct an access driveway on the highway right of way abutting County  
Road number, \_\_\_\_\_, in \_\_\_\_\_ County, located \_\_\_\_\_.

Subject to the following:

1. The Grantee is responsible for all the cost associated with the construction of this access driveway.
2. Design of facilities shall be as follows and/or as shown on sketch:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**All construction and materials shall be subject to inspection and approved by the County.**

3. Maintenance of facilities constructed hereunder shall be the responsibility of the Grantee, and the County reserves the right to require any changes, maintenance or repairs as may be necessary to provide protection of life or property on or adjacent to the highway. Changes in design will be made only with approval of the County.
4. The Grantee shall hold harmless the County and its duly appointed agents and employees against any action for personal injury or property damage sustained by reason of the exercise of this permit.
5. Except for regulatory and guide signs at county roads and city streets, the Grantee shall not erect any sign on or extending over any portion of the County Road right of way, and vehicle service fixtures such as service pumps, vendor stands, or tanks shall be located at least 3.6 meters (12 feet) from the right of way live to ensure that any vehicle services from these fixtures will be off the highway.
6. This permit will become null and void if the above-reference driveway facilities are not constructed with six (6) months from the issuance date of this permit.



7. The Grantee is responsible for all necessary maintenance and repair to County Road.
8. The Grantee will contact the County's representative \_\_\_\_\_, telephone, (\_\_\_\_) \_\_\_\_\_, at least twenty-four (24) hours prior to beginning the work authorized by this permit.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Precinct Commissioner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Road Supervisor

The undersigned hereby agrees to comply with the terms and conditions set forth in this permit for construction of an access driveway on the highway right of way.

\_\_\_\_\_  
Date

Signed: \_\_\_\_\_  
(Property Owner or Owner's representative)

Printed Name: \_\_\_\_\_



### **Schleicher County Policy and Specifications for Installation and Maintenance of Driveway Culverts on County Road Right-of-Ways**

Pursuant to the authority granted Schleicher County in Texas Transportation Code 251.003, 251.016, 254.006, and Texas Health and Safety Code 121.003, IT IS THEREFORE ORDERED THAT **the following policies are adopted:**

1. A property owner creating a new entry onto property from a county maintained public road that will require ditch work and/or culvert installation, must submit an application to the Commissioners Court for a permit authorizing such work or installation.
  2. It is the responsibility of the property owner to repair any road hazards, obstructions, drainage restrictions, and other right-of-way damages or issues caused by the new entry ditch work/ or culvert installation from county maintained public road.
  3. If Schleicher County Road and Bridge is performing ditch or ROW maintenance and it's necessary to temporarily remove and existing entry, Schleicher County Road and Bridge will reinstall the entry, to its original condition, at no cost to owner.
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- A) The property owner shall contact the Schleicher County Commissioner of their precinct to confirm the appropriate culvert diameter size and length that'll allow adequate water flow and safe entry.
  - B) Schleicher County Road and Bridge cannot approve culverts in rights-of-way for State roads or on private roads.
  - C) The property owner is responsible for purchase costs of the new culvert installation. Note: The Commissioners Court has discretion over the type of culvert used (old, new, plastic, metal or concrete) and is subject to approval.
  - D) It is the property owner's responsibility to mark where the new culvert is to be installed.
  - E) The property owner is responsible for calling Texas 811 before the dig is scheduled and have utilities marked where new culvert is to be installed.

811 confirmation: \_\_\_\_\_



- F) After new installation, the property owner shall be responsible for any necessary maintenance and repairs;
- G) Schleicher County has the right to remove any culvert not in compliance and take any necessary corrective measures within county-maintained right-of-way to address drainage or water flow or similar concerns;
- H) Schleicher County will notify property owner in writing of improper install or improper functioning culvert. If not addressed in 10 days the County will perform the corrective actions for a charge not to exceed \$500.00.
- I) **Indemnification:** The Requesting Party shall hold harmless Schleicher County and its duly appointed agents and employees against any action for personal injury or property damage sustained during or after the installation of the new ditch/ culvert. It is the property owner's sole responsibility to verify with Commissioner proper installation to ensure maximum vehicle safety.

Precinct 1 Commissioner Gary Gibson  
325-277-1095

Precinct 2 Commissioner Steve Nelson  
325-939-9813

Precinct 3 Commissioner Kirk Griffin  
325-853-4218

Precinct 4 Commissioner Chris Meador  
325-650-0900

Road Department Supervisor Leo Rodriguez  
325-939-9801